

Exhibit

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VIRGINIA
DEPARTMENT OF CORRECTIONS

Offender Work Program Job Counseling/Suspension and
Termination 841_F16_11-16

Offender Work Program Job Counseling/Suspension and Termination

Offender Name:	Uhuru Rowe	Number:	1131545 (1B10)
Job Assignment:	DCE Tutor	Supervisor:	DCE Teacher

COUNSELING SUSPENSION

Start Date: _____ End Date: _____

Reason for Action: _____

COUNSELING SUSPENSION

Start Date: _____ End Date: _____

Reason for Action: _____

Offender Signature

Date

Offender Signature

Date

Staff Signature

Date

Copy Counseling/Suspension to Security Supr.. Work PAR.. Offender

Staff Signature

Date

Copy Counseling/Suspension to Security Supr.. Work PAR.. Offender

An Offender Payroll System Exception Report 841_F17 must be submitted to the Business Office by noon on Tuesday of the week following the start date of any suspension.

TERMINATION REQUEST

Date: 5/25/2018 Suspended, Date: _____ Disciplinary Charge Pending Yes No

Reason(s) for Termination: Due to Administrative reasons, at this time, you will not be permitted to work in the DCE area.

M Bradley
Staff Signature

M Bradley
Name Printed

5-30-2018
Date

Copy Termination Request to Security Work Supervisor and offender. Forward original Termination Request to Work PAR

An Offender Payroll System Exception Report 841_F17 must be submitted to the Business Office by noon on Tuesday of the week following the start date of any suspension.

WORK PAR/ ADMINISTRATIVE TERMINATION REVIEW

Approved

Disapproved

Approved

Disapproved

Comments:
J. Shaw

Comments:
S. Jayler

Work PAR Signature

5-30-18
Date

Reviewer Signature

5-30-18
Date